Answer key

Unit 1

- 1 Please be quiet. I'm trying to read the paper.
 - 2 This is a very quiet town. Where do people go in the evenings?
 - I'm working in a factory until I can find a better job.
 - What are you doing with all that paper and 4 glue?
 - I'm not using the computer at the moment 5 so you can use it.
 - Do Karen and John ever write to you? 6
- 2 1 remembers
 - 2 smell
 - 3 knows
 - 4 don't hate, don't like
 - 5 Do you know
- 3 Yes, it **does** rain here in the summer. 1
 - Yes, they do get up before eleven o'clock. 2
 - 3 No, he **doesn't** live near Helen.
 - 4 No, it isn't over there.
 - 5 Yes, he is the right person for the job.
- 1 are you doing
 - 2 I'm learning
 - 3 I'm working
 - 4 Do you like
 - are giving
 - 6 work (Also possible: am working)
 - 7 tells
 - 8 work
 - don't get 9
 - 10 prefer
 - 11 I'm working
 - It's becoming 12
 - They're asking 13
 - 14 You're

Unit 2

- 1 Would you like me to
 - 2 I could
 - 3 Would you like me to
 - 4 I could
 - 5 Would you like me to
- 2 1 Shall/Can I
- I'll/L can
- 2 I'll/I can
- 5 shall I/can I
- 3 I'll/I can
- 3 1 can
 - 2 How about
 - 3 Why don't
 - 4 Shall
 - 5 Let's
 - 6 Why don't (can is possible but may not be a suggestion)
 - 7 Shall (can is possible but may not be a suggestion)
 - 8 How about
 - 9 How about
 - 10 can, can
- 4 Why don't we go to the cinema? 1
 - 2 How about playing tennis?
 - 3 Could Phil get the tickets for you?
 - 4 Can I/Shall I take those boxes for you?
 - 5 Can I/Shall I help you with the coffee?

Unit 3

- 1 at, at 4 in, in 5
 - 3 on, in

on, in

2 1 in, on

2

1

- 2 into
- 3 on, on
- 4 into, onto
- 5 into, on (Also possible: onto)

on, at

- 3 during, at
 - 2 in, in
 - 3 on, at, in
 - 4 for, from . . . to, in
 - at, on
 - 6 at, during
 - 7 in, at
- 4 1 until

3

- 4 until
- 2 by
- 5 by by

Unit 4

- 1 Were you using the hairdrier when the lights went out?
 - John was not talking to Barbara. Barbara was not even in the room.
 - 3 The last time I saw him, Dick was drinking orange juice in the kitchen.
 - Were you driving slowly when you saw the man in the road?
 - It was snowing as I left home for the last time.
- 2 The bus was (just) stopping when the child jumped off.
 - Jane was writing the last sentence of her homework when her friend asked her to do his as well.
 - 3 While Anna was having/eating dinner at Harry's she lost her necklace.
 - I was still finishing/eating the chips when John brought the sweet in.
 - 5 Was Emily wearing that dress when she got married?
- 3 As I was eating my dinner, there was a knock on the door.
 - 2 Camilla was just getting into the car, when Henry shouted a warning.
 - While you were dancing at the disco, I was painting/I painted the kitchen at home.
 - I knew her ten years ago, when she was working for Star Electronics at the same time as I was.
 - James heard a noise while he was listening to the music.

- was walking
 - 2 saw
 - 3 noticed
 - 4 had
 - 5 was wearing
 - 6 was carrying
 - 7 was just crossing
 - 8 was not avoiding
 - 9
 - 10 went across/was going across
 - 11 followed
 - 12 wondered/was wondering
 - 13 was still thinking
 - 14 turned round
 - 15 looked at/were looking at
 - 16 looked
 - 17 said
 - 18 stared at
 - 19 was
 - was also 20

- 1 1 not possible
 - 2 He would meet her every time she came to Madrid.
 - I would go swimming twice a day when we 3 lived on the coast.
 - 4 not possible
 - 5 not possible
 - When she lived at home, Laura would borrow her parents' car to drive into town.
 - 7 We would leave our cat with the neighbours when we went on holiday.
- 2 1 Did you use to
 - 2 used to
 - 3 didn't use to
 - 4 didn't use to
 - 5 used to
 - 6 used to
 - 7 Did you use to
 - 8 used to

- **3** 1 Last week I went to London.
 - 2 I often used to see Peter when we were in the same football team.
 - 3 Sheila wrote to me for six months.
 - 4 When I was young I had only three smart shirts.
 - 5 He will eat with his mouth open, which is very irritating.
- 4 1 used to be
 - 2 used to/would get up
 - 3 not possible
 - 4 used to/would begin
 - 5 used to/would steal
 - 6 used to/would throw
 - 7 used to be
 - 8 will tell
 - 9 will tell
 - 10 used to/would drive
 - 11 used to/would get into
 - 12 not possible
 - 13 not possible
 - 14 will tell
 - 15 not possible

- 1 1 Did you go to Paris last year?
 - 2 Where is Tom today?
 - 3 Where does Tom live at the moment? (Also possible: Where is Tom living at the moment?)
 - 4 Has Dean got any money these days?
 - 5 Did your friends drive here today?
 - 6 What is the dialling code for Oxford from London?
 - 7 Which cases are Leo's and who do the others belong to?
- 2 1 How long does it take to get to London by train?
 - 2 Why are you laughing and who are you laughing at?
 - 3 When did you buy that jacket?
 - 4 Which instruments do you play nowadays?
 - Where are the plates and why don't you keep them in the kitchen?

- **3** 1 Who put that on my desk?
 - 2 Where did James leave his umbrella?
 - 3 Whose luggage is that?
 - 4 Which one does she mean?
 - 5 How far did they have to drive before they got to the camp site?
 - 6 What made all the trains late?
- 4 1 Could you tell me what qualifications he needs?
 - 2 Can you remember what time John left?
 - 3 Do you know when Sally's coming?
 - 4 I wonder how much it costs to rent a flat here.
 - 5 I was wondering where I can change this money.
 - 6 Have you any idea how long Phil has been living here?
 - 7 Do you think Peter and Jean are going to be late?
 - 8 I'd like to know what time the shops open in the morning.
- 5 1 wasn't it
- 5 did you
- 2 can he
- 6 aren't you
- 3 mustn't we
- 7 have you
- 4 isn't she

- 1 This is the second time you've been late this week.
 - 2 Have you ever tried Richard's home-made cakes?
 - 3 How many countries have you lived in?
 - 4 I've already told you the answer.
 - 5 I'm surprised that this car has never broken down before.
- 2 1 took, had
- 4 stayed, got up. did
- 2 ate
- 5 made, taught
- 3 took, danced

- 3 1 have never flown
 - 2 flew, took
 - 3 Have you eaten
 - Did you eat, did you only have 4
 - 5 has left
 - 6 left
 - 7 have lost
 - 8 lost, left
- 4 1 Did you see 5 has seen
 - 2 have just come
- 6 sent

saw

7

3 has been 4 didn't go

Unit 8

- 1 1 must
 - 2 had to
 - 3 has to
 - 4 must

 - 5 have to
 - have got to (Also possible: have to)
- 2 1 are supposed to
 - 2 ought to
 - 3 am supposed to
 - 4 ought not to
 - 5 are not supposed to, are supposed to
 - 6 ought not to
- 3 1 Don't/You must not eat fried food.
 - 2 Don't/You must not drive through the town centre too quickly.
 - 3 Don't/You must not get off the bus until I have got the tickets.
 - Don't/You must not touch the cooker. 4

Unit 9

- 1 These are WRONG:
 - (c) 1

6 (a)

2 (c)

- 7 (a)
- 3 (a), (b)
- 8 (a), (b), (c)
- 4 (b)

9 (a), (c)

- 5 (a)
- 10 (a), (c)

- 2 1 news, is
 - 2 clothes, has
 - 3 scissors, need
 - 4 goods, arrive
 - 5 Politics, does not have to
 - 6 police, spend
 - 7 glasses, are
- 3 nobody (or no one)
 - 2 anybody (or anyone)
 - 3 Everybody (OR Everyone)
 - 4 Nothing, anybody (OR anyone)
 - 5 anybody (OR anyone), anything
 - 6 Everything

- 1 (a) (b)
 - 2 (b) 5 (b)
 - 3 (a) 6 (a)
- 2 1 have remembered
 - 2 have been remembering
 - 3 has preferred
 - 4 has believed
 - 5 has been tasting
- 3 1 He has not done enough work. He has not been doing enough work.
 - 2 He has started this new subject well.
 - 3 He has made a bit more effort this term. He has been making a bit more effort this
 - 4 He has not learned to behave properly in
 - He has never liked maths, and he has 5 done/has been doing very little work all term.
- 4 1 has been working/has worked
 - 2 has been training/has trained
 - have been watching/have watched 3
 - 4 has been
 - 5 has been
 - 6 has never attempted
 - 7 has been helping/has helped
 - 8 has learned/has been learning
 - 9 has not been
 - 10 has applied

- 1 1 Can I borrow your pen?
 - 2 Excuse me, may I ask a question?
 - 3 Could you change a five-pound note for me, please?
 - 4 Can/Could I have the chocolate one with the cream on top?
 - 5 Can/Could I have a biscuit/one?
 - 6 May/Could I go to a higher level class, please?
 - 7 May/Could I have another cup of coffee?
 - 8 May I borrow/read your newspaper? OR Can/Could I have a look at your newspaper, please?
- 2 1 Can/will you pass me my book, please?
 - 2 Could I have some chicken soup for dinner?/Would you make me some chicken soup for dinner?
 - 3 Would you stop smoking, please?
 - 4 Would/could you stop people bringing me any more fruit?
 - 5 Could/would you get me some magazines to read, please?
- **3** 1 Would
- 6 may
- 2 may
- 7 Would
- 3 may
- 8 may
- 4 Would
- 9 May
- 5 would

Unit 12

1	1	(a)	4	(b)	
	2	(b)	5	(a)	
	3	(a)			
2	1	(b)	4	(b)	

- **2** 1 (b) 4 (b) 5 (b), (b)
 - 3 (a), (a)
- **3** 1 (b) 4 (a) 5 (b)
 - 3 (b)
- **4** 1 any
 - 2 no article, a, a lot of, any/a lot of
 - 3 any, a
 - 4 no article, Some (Also possible: A loc of
 - 5 no article

I went to *the* bank yesterday in order to arrange for *a* cashpoint card and *a* credit card but I was told that I had to make *a* written application. My name is Doris Winter and I am *a* German national, staying in *the* United Kingdom for one year to improve my English. I was also asked to provide details of my bank account in Germany. *The* account is at *a* bank in Hamburg. *The* enclosed cheque has my account number on it. I understand that *the* credit card they provided cannot be used here. You may contact *the* manager (Mr Fuchs) who will provide *a* reference for me if you require one.

- 1 1 had eaten
 - 2 had died
 - 3 had not beaten
 - 4 had stopped (smoking)
 - 5 had taken
- 2 1 had been smoking
 - 2 had been stealing
 - 3 had been playing
 - 4 had been visiting
 - 5 had been reading
- **3** 1 went, had left
 - 2 retired, had worked
 - 3 saw, laughed
 - 4 had visited, caught
- 4 1 had finished
 - 2 had become
 - 3 had won
 - 4 had become
 - 5 had you been playing
 - 6 had been playing
 - 7 had beaten
 - 8 had been winning
 - 9 had not been hirring
 - 10 had damaged

- 1 1 There was a tall man at the party whose wife could not come because she was ill.
 - 2 There was a journalist there whose work took her to lots of different countries.
 - 3 I met a lot of new people at the party whose names I can't remember.
 - 4 I talked to a woman whose car had broken down on the way to the party.
 - 5 I was introduced to a man whose brother I had seen on television the evening before.

4

which

- 2 1 whose 2 which
 - 2 which 5 which
 - 3 whose
- 3 1 where 5 whose
 2 who/that 6 who/that
 3 whose 7 which/that
 4 which/that 8 who
- 4 1 A briefcase belonging to the Managing Director has been found in Room 253.
 - 2 That burglar sentenced to five years in prison is a neighbour of ours.
 - 3 I heard some people shouting in the street./I heard some people in the street shouting.
 - 4 The man hurt in the accident was taken to hospital.
 - 5 The fence broken by the children has been mended.

Unit 15

- **1** 1 more slowly than
 - 2 cheaper than
 - 3 more expensive than, worse
 - 4 more important than
 - 5 faster than
 - 6 later than
 - 7 more often than
 - 8 friendlier than

- 2 1 as well as Mary.
 - 2 the more you pay in tax.
 - 3 as clever as
 - 4 the happier you will feel about the examination.
 - 5 the less we will have to do later.
- **3** 1 the most interesting
 - 2 the longest
 - 3 the fastest
 - 4 the most beautifully
 - 5 the biggest
- 4 1 the least
 - 2 the worst
 - 3 further than/farther than
 - 4 earlier than
 - 5 quieter

- 1 1 came round
 - 2 put...off
 - 3 going in for
 - 4 put...up
 - 5 get away with
 - 6 took . . . over, makes up for
 - 7 getting up to
- **2** 1 get round to 4 get by
 - 2 get on with 5 get over
 - 3 get on with
- **3** 1 take off 5 put up with
 - 2 made...up 6 took up
 - 3 go ahead 7 made...up
 - gone off 8 do . . . up/put . . . on
- 4 1 We can't put them up because we haven't got room.
 - 2 Did you come across Ronald when you were in Washington?
 - 3 Can you do them up, please?
 - 4 Can you do up these buttons, please?/Can you do these buttons up, please?
 - 5 The dustmen took the rubbish away before seven this morning.

- 1 1 should/had better
 - 2 shouldn't/had better not
 - 3 should/had better
 - 4 had better not/shouldn't
 - 5 shouldn't/had better not
- 2 1 Should I go to the Indian restaurant or the Chinese one?
 - 2 Should I take the motorbike or go by bus?
 - 3 Should I cook dinner or buy a take-away meal?
 - 4 Should I finish my homework or go out?
 - 5 Should I wear the striped shirt or the pink one?
- 3 1 He shouldn't have left the chicken in the oven so long.
 - 2 She should have used a sharper saw.
 - 3 He shouldn't have called an ambulance.
 - 4 She should have told her earlier.
 - 5 He should have started working for his exams earlier.
- 4 1 don't need to, don't have to, needn't
 - 2 need to
 - 3 doesn't need to, doesn't have to, needn't
 - 4 doesn't need to, doesn't have to, needn't
 - 5 don't need to, don't have to, needn't
- 5 1 Arthur needn't have worried.
 - 2 Beverley needn't have handed it in until the following week.
 - 3 Eric needn't have brought his guitar.
 - 4 Lily needn't have phoned the police.

Unit 18

- 1 I am buying/I am going to buy
 - 2 he is arriving
 - 3 her boyfriend is not coming/is not going to come
 - 4 you are definitely going to pass
 - 5 Are you working/Are you going to work
- **2** 1 shall
- 4 won't
- 2 he'll
- 5 shall
- 3 I'll

- **3** 1 I'll take it to the post office for you.
 - 2 I won't take the car at all. I'll walk.
 - 3 It's Jane's birthday in August. She'll be sixteen.
 - 4 He is going to meet Mary at the station.
 - 5 It's going to rain.
- 4 1 is going to buy, am going to cook
 - 2 closes
 - 3 I'll drive
 - 4 won't know/aren't going to know
 - 5 I'm seeing
 - 6 stops (will stop/is going to stop)
 - 7 She's taking
- 5 1 I'm not going to phone/I won't phone
 - 2 Are you going (Also possible: Are you going to go)
 - 3 I'm not going (Also possible: I'm not going to go)
 - 4 I'll go
 - 5 won't dance
 - 6 I'm not playing/I won't play/I'm not going to play
 - 7 I'll stop
 - 8 is starting/is going to start
 - 9 will be/are going to be
 - 10 I'll phone

Unit 19

- 1 1 may/might/could be watching
 - 2 may/might not be coming
 - 3 may/might/could be taking
 - 4 Might/Could John be leaving
 - 5 may/might not be playing
- 2 1 may/might/could have forgotten
 - 2 may/might not have heard (*He couldn't have heard* is also possible, but this would be deduction.)
 - 3 may/might/could have dropped
 - 4 may/might/could have told
 - 5 may/might/could have gone out

16

- 3 1 should/ought to have been
 - 2 should/ought to have told
 - 3 should/ought to have won
 - 4 should/ought to have arrived
 - 5 should/ought to have done
 - 3 should/ought to have don
- 4 1 can't/couldn't have been
 - 2 can't/couldn't have been
 - 3 must have got
 - 4 must have passed
 - 5 can't/couldn't have gone
- 5 1 It could/might have been my parents.
 - 2 . . ., but could/might he have come back later?
 - 3 Look at her. She can't be more than fifteen.
 - 4 You must be Arthur's sister.
 - 5 It's five o'clock now, so he really should/ought to arrive here by seven.

- **1** 1 (e) 4 (a)
 - 2 (b) 5 (d)
 - 3 (c)
- 2 1 calls back, I'll fax
 - 2 would buy, owned
 - 3 send, they'll arrive, send, they'll get
 - 4 would earn, paid, made
 - 5 phones, will speak
 - 6 asks, won't be
 - 7 have finished/finish, don't sit
 - 8 would use, didn't have
- **3** 1 (Example)
 - 2 If I had learned to do maths at primary school, I would have taken jobs that used numbers.
 - 3 If I had worked harder at secondary school, I would have passed my examinations.
 - 4 If I had learned to dance at the youth club, I wouldn't have been shy with girls.
 - 5 If I had learned to speak clearly at job interviews, I would have done better at them.
 - 6 If I had worked hard at the office, I would have got promotion.

Unit 21

- 1 have . . . out Slow down 1 2 7 drop in put . . . out 3 turn . . . down 8 warm up let . . . in 4 gone down 9 5 10 plugged . . . in grows up
- **2** 1 call...off/put...off
 - 2 drop . . . off
 - 2 drop...off 3 shave...off
 - 4 rang off
- **3** 1 runs out 6 pop out
 - 2 put off 7 sold/run out of
 - 3 send it off 8 calm down
 - 4 dash/rush off 9 given up 5 get off

Unit 22

- 1 1 already 4 soon 2 still 5 lately
- 3 yet 6 late
- 2 1 during 4 for 2 throughout 5 Since
 - 3 during
- 3 1 in the fridge 4 on the left
- 2 on the top shelf5 outside the door3 on the corner

quietly

- 4 1 excitedly 5 2 deliberately 6
 - 2 deliberately3 carelessly6 honestly7 happily
 - 4 miserably

- 1 1 not possible
 - 2 Eighty per cent of what we produce is exported.
 - not possible 3
 - 4 Trainee pilots are expected to land an aircraft after twenty hours of instruction.
 - 5 The papers will be sent to you immediately.
 - 6 not possible
 - 7 Your bill is just being added up.
 - 8 not possible
 - By the time I arrived all your letters had 9 already been opened.
- 1 We were promised our money back.
 - They were told that the hotel was near the 2 sea.
 - 3 Harriet was always being called stupid.
 - 4 The last tickets had been sold (just before we got to the box office).
 - 5 She should have been stopped.
- 3 If you are required for an interview, you 1 will be notified by letter tomorrow.
 - His trousers were held up by a safety pin 2 which was pinned to his shirt.
 - Parcels cannot be sent through the post 3 tied up with string.
 - The car was (being) hit by falling rocks as we drove along the valley.
 - The roof of this church has just been 5 repaired with local wood.
- 4 1 are wanted
 - 2 was held up
 - 3 was threatened
 - 4 was being stolen
 - 5 was tied up
 - 6 were also stolen
 - 7 was not taken
 - has/had been used OR was used 8
- 5 1 5 is mixed is sent 2 6 (is) heated is diluted be heated 3 are added 4 have been added be added

Unit 24

- 1 1 (Example)
 - She will be having breakfast with the architect and (will be) discussing the new building at eight-thirty.
 - 3 She will be telephoning Tom in New York to wish him a Happy Birthday at nine-fifteen.
 - 4 She will be dictating letters at nine-thirty.
 - She will be having a meeting with J and M about the Compact order at ten o'clock.
 - She will be talking to the new trainees at 6 eleven o'clock.
 - 7 She will be writing a report of the J and M meeting at eleven-thirty.
 - She will be having lunch with the new 8 Sales Manager at twelve-thirty.
- 2 1 Will you be using the computer later today?
 - 2 Will you be doing the washing up next week?
 - 3 Will you be needing the car this evening?
- 3 1 will have done
 - will have started 2
 - 3 Will . . . have built . . .
 - 4 will have danced
 - 5 won't have turned off, won't have thought
- 4 1 will have learned
 - 2 will have discovered
 - 3 won't have found
 - 4 will we have contacted
 - 5 will we have learned

- 1 We could go to Scotland for our holiday this year.
 - 2 I'd rather not go out this evening.
 - Please remember to feed the cat twice a day. 3
 - 4 I remember paying for these tins at the checkout.
 - Don't risk playing tennis before your arm gets better.
- 2 1 going out to find 2 coming back 5 doing 3 to go on

3	1	to write	7	changing
	2	to see	8	making
	3	speaking	9	doing
	4	writing	10	cleaning
	5	to do	11	to find
	6	to be		
4	1	making	5	to disturb
	2	to turn down	6	to invite
	3	to accept	7	to come
	4	to call	8	saying

1	1	completely			
	2	extremely			
	3	complete			
	4	extremely			
	5	complete			
	6	extremely			
	7	complete, extremely			
	8	extremely, completely			
2	1	enormous 7	really		
	100		•	10	

	8	extremely, completely		
2	1	enormous	7	really
	2	absolute	8	extremely
	3	extremely	9	absolutely
	4	really	10	total
	5	quite	11	fairly
	6	quite	12	quite

3	1	absolutely (Also possible: extremely)
	2	extremely
	3	enormous

4 slightly 5 real

Unit 27

1	1	for	5	about
	2	to	6	from
	3	about	7	for
	4	about	8	for
2	1	about/at	4	at/by
	2	of	5	of
	3	with		

3	1	ot
	2	to
	3	between (not with as both nouns follow
		the preposition. Does your holiday have any
		connection with this hook? is possible)

4	to	
5	for	

4	1	for	5	of
	2	in	6	at
	3	with	7	to
	4	of	8	for

1	1	to see	4	losing
	2	working	5	to see
	3	to be	6	to share

- 2 1 Henry's girlfriend persuaded him to see a doctor yesterday.
 - Richard's friends made him see that horror film, even though he didn't want to.
 - Juliette's parents didn't let her stay up later than ten o'clock when she was twelve.
 I was listening to the birds singing when
 - you came in this morning.

 5 I saw Mr Wilson painting his house last week. That was before his accident forced him to leave it half-painted.
- 3 1 write 4 to offer 2 leaving 5 to go on
- not to accept 4 1 to confirm to bring 5 to bring handing in 2 6 3 improving 7 registering 8 to use to meet

- 1 Trevor said (that) he went/had gone to a concert with Mary.
 - 2 Dad explained that he didn't do/hadn't done any housework.
 - 3 Tracy said (that) Harry did not/doesn't want to dance.
 - 4 He told us he is/was paying for the bread.
 - 5 She said she has/had finished.
- 2 1 Mr Williams asked John if he had found the hammer.
 - 2 Ms Fowler asked Dave if he was from Edinburgh.
 - 3 Jenny asked Jean if she knew what 'versatile' meant.
 - 4 Lynn asked Tessa if she would go out with David again.
 - 5 Peter asked Susan if she was playing tennis on Friday.
- 3 1 She told Peter to remember his keys.
 - 2 The Managing Director told everybody to expect a good profit.
 - 3 The teacher told Kate to do some extra homework.
 - 4 Henry asked Gemma to marry him three times last year.
- 4 1 Brian explained that Henry should press the red button.
 - 2 Mary told Lesley to see a doctor.
 - 3 Tim thought that more people ought to use recycled paper.
 - 4 James hoped that it would snow this winter.
 - 5 Richard suggested that we went out for a meal.
 - 6 Gemma said that she had had a good day at work.

- 1 Sometimes I go . . ./I sometimes go . . ./. . . on my own sometimes.
 - 2 ... hardly finished eating ... (Also possible: Hardly had we finished ...)
 - 3 She really ought not to . . ./Really she ought not to . . ./. . . all the time really.
 - 4 Do you ever want . . .
 - 5 I will never know . . .
 - 6 She often takes . . .
 - 7 She is often . . .
- **2** 1 I always forget . . .
 - 2 Correct (Also possible: . . . answered my letter yet.)
 - 3 ... on the phone since four o'clock.
 - 4 Correct
 - 5 ... dances quite well actually.
 - 6 Possible (BUT You really must... is more natural.)
 - 7 He has been very depressed lately.
 - 8 On Thursday I will . . ./. . . information on Thursday.
 - 9 Anyway, we can't . . ./We can't go yet anyway . . .
 - 10 Of course, she isn't ready . . ./She isn't, of course, ready . . .
- 3 1 There's a brown file in the desk drawer./
 In the desk drawer there's a brown file.
 - 2 I'll see you here on Monday.
 - 3 She always criticizes your work in a very polite way.
 - A few weeks ago I ordered a new computer./I ordered a new computer a few weeks ago.
 - 5 Please put that down carefully over there before you go.
- **4** 1 often
- 6 unhappily
- 2 around
- 7 everywhere
- 3 never
- 8 back
- 4 far
- 9 cheerfully
- 5 there

- 1 1 Linda seems bored and fed up.
 - 2 Vicky isn't very good at Spanish. She isn't good at French either.
 - 3 Brenda often helps Paul with the washing up. She also repairs the car . . .
 - 4 Neither Bob nor his father like fish. They...
 - 5 The Andersons aren't coming and Jean and John Dixon aren't either.
 - 6 You can use the computer at either three o'clock or five o'clock but not at both times.
 - 7 We can tell Matthew the bad news now or later.
- **2** 1 but
 - 2 although
 - 3 unless
- We have no money **so** we can't buy your mother a present.
 - 2 The football match was cancelled **because of** the rain.
 - 3 Jim told Sally he didn't want to see her any more **because** he had met another girl.
 - 4 Camels manage well in the desert **because** they can go a long time without water.
- 4 1 ..., but I'll speak to you as soon as I've finished talking to this lady. (Also possible: ... when I've finished ...)
 - 2 Diane caught the vase just as it fell off the shelf. (Also possible: . . . when it fell . . .)
 - 3 I can be chopping the meat while you are getting the vegetables ready.
 - 4 Claire and Jason were happily married when I saw them last.
 - 5 Please tell Joanna to come half an hour earlier than usual, when you see her next week.

- 1 the car door OR the door of the car
 - 2 Saturday's football match
 - 3 a loaf of bread
 - 4 in the corner of the room
 - 5 the coffee cups
 - 6 a glass of orange juice
- 2 1 I have been a Beatles fan since I was twelve.
 - 2 She has never liked rock music.
 - 3 Have you ever gone/been to a late-night cinema show?
 - 4 We don't see her much these days.
 - 5 Do you have any serious health problems at the moment?
- 3 1 it's 4 There was
 - 2 There is/There's 5 There are, it will be
 - 3 It was
- 4 1 We are having a really great time here at the moment.
 - 2 The weather has been brilliant, though there were some clouds in the sky today.
 - 3 The hotel is not too bad, but there are too many tourists and the staff are getting fed up.
 - 4 The food, however, is exceptionally good.
 - 5 Tomorrow we hope to go on a trip organized by the hotel and see some of the local sights.